



HOUNSLOW & WHITTON CRICKET CLUB



Whitton Park Sports Association (WPSA)
 190 Wills Crescent, Hounslow, TW3 2JD
www.hounslowwhittoncc.co.uk
info@hounslowwhittoncc.co.uk
 Clubhouse Tel No: 020 8898 3669

The purpose of this summarised version and working instructions is to provide a consistent method of the selection processes for all team captains. The Working instructions **must** be read in conjunction with the main selection policy of the club.

BACKGROUND

- *To develop the mission and vision of the club and the adult teams in achieving such aims*
- *To recognise the members of the Selection Committee and the process for making weekly team selections.*
- *To establish a fair and consistent process for selecting players*
- *To integrate the younger players into the senior sides at a more measurable and controlled atmosphere.*

Working instructions

The first team captain is chair of the selection committee.

All available players are to be considered for team selection which will take place in person on every Tuesday evening of the playing season. Vice captains will deputise in the absence of their respective captains.

Background

Means of notifying of availability and selection using the SPOND app:

Spond is a new app the club (junior and senior sections) are now using to organise cricketing activities such as team selection and notification, collection of match fees, annual subs, and notification of planned activities.

The main benefits of using Spond

- It is an effective and auditable means of communicating with individual and groups of players within the club
- It is easy to use for players, captains, and administrators of the club
- It creates and share events for practices, training, games, and all other team activities
- Share information, files and photos with your teams reducing the need for "WhatsApp"
- It's an effective means of communicating constant messages to a large group.
- Enables the club to collect match fees, annual subs, and monies more efficiently

The **administrator/ coordinator** of Spond is the club membership secretary/Spond supervisor. This responsibility can be delegated but all captains and must be notified of his decision.



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Selection of players

Each Team captain should consider the following criteria when selecting players:

- Cricketing ability i.e., fielding, batting, and bowling
- The overall balance of the sides
- Attendance at club and team practice sessions
- Availability through the season.
- Timekeeping for training and matches
- Attitude and personal conduct both on and off the field towards the club, players, oppositions, officials, supporters, junior members, and the spirit of the game.
- **Preference must be given to paid up members ahead of non-paid-up members**

All players are expected to give their availability or non-availability by Tuesday preceding selection using the SPOND app.

All players are asked to give as early notice as possible of any non-availabilities and, long-term absence and holiday plans during the course of the season.

The list of available players must be made available to all team captains and team manager by the administrator prior to selection.

The judgment to relegate or promote a player must lie with the captain but must be at the discretion of the selection committee.

Players who are promoted or relegated must be discussed by the respective captain at selection.

The respective captains will be expected to use their discretion when deciding on picking junior players in his side.

A junior player, when picked, must be given the opportunity to exercise his skills during the game.

A post-match performance report must be communicated to the senior team manager.

It is the responsibility of the senior team manager to communicate such report to the junior team manager

Notification of selected players

All players **must** be notified, using Spond, of their selected team by not later than Wednesday of the same week

It is the captain's responsibility to ensure that all selected players have been confirmed once selected.

All captains will be expected to **communicate verbally** (not via text or social media) with any player who has been **relegated** or **promoted** into a lower or higher team.



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can we have standard messages on Spond for the following:

1. A Player making himself unavailable after the selected teams have been published **must** inform his captain or vice-captain **by telephone and not via electronic messaging**
2. The selection committee **must** be made aware of any player who makes himself unavailable after being selected. This must be done **by telephone and not via electronic messaging**

A Player making himself **available** after the selected teams have been published **will not** be picked in place of a selected player. Approval of a decision will be given after prior discussions with the selection committee

A captain wishing to select a player from any team due to a “cry off” **must** discuss his intentions with the respective captains before doing so.

Collection of match fees and annual subs.

The preferred method of collecting match fees and annual subs is the use of the Spond app. However, match fees can be paid directly into the club bank account, or cash. The responsibility of paying cash into the club’s bank account lies with the respective captains

It is the responsibility of each captain for “chasing” non-payment of match fees from players selected to play in their respective team.